

Message: RE: \$\$ from ATA client

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From Kraft, Emily **Date** Monday, February 6, 2017 7:21 AM
To 'Megan Lengerman'
Cc

I will deduct it manually from the January invoice. It looks like it's \$600 according to the message thread below. Is that correct?

From: Megan Lengerman [mailto:megan.lengerman@nursesfornewborns.org]
Sent: Friday, February 03, 2017 3:08 PM
To: Kraft, Emily
Subject: FW: \$\$ from ATA client

Hi Emily,

We had a situation back in August where we paid a deposit for a client and then the landlord refused to rent to the client. I had contact with him on repeated occasions requesting that he reimburse us the money. He continued to make excuses and indicate that he would pay us back but never did. We then had our lawyer issue a letter to him requesting the money back. The letter came back undeliverable so now we are going through small claims court to get him to pay us back.

As indicated below, our CFO would like to at least get the money paid back to the ATA program now and we will continue working to get it back from the landlord. Should we make the check to General Revenue or deduct it from a future invoice? I wasn't sure how you wanted this returned.

Thanks!
Megan

Megan Lengerman, MA
Intake and Contracts Manager
Nurses for Newborns
7259 Lansdowne, Suite 100
Saint Louis, MO 63119
P – 314.544.3433 x321
C – 314.604.2426
F – 314.448.4004
E – megan.lengerman@nursesfornewborns.org

From: Mary Lou March <marylou.march@nursesfornewborns.org>
Date: Friday, February 3, 2017 at 1:56 PM
To: Megan Lengerman <megan.lengerman@nursesfornewborns.org>, Debbie Sparks <debbie.sparks@nursesfornewborns.org>
Subject: \$\$ from ATA client

Hi,

I think we should go ahead and send the \$600 back to ATA for that landlord that kept the \$\$ but didn't lease the apartment to our client. Because the contracts are renewing now I think it best to go ahead and get that cleaned up with the January billing. Does that mean that we just can put a credit through against what we bill?

I will go ahead and get the paperwork started for the small claims issue. Megan, Ron suggested that if an appearance needed to be made that it might be best if you and Terosia did when it comes up. For now I will send the paperwork through and we'll take it from there. I will keep you posted.

Mary Lou March

Chief Financial Officer

Nurses for Newborns

7259 Lansdowne, Ste 100

St. Louis, MO 63119

Office (314) 544-3433, x 324

Fax (314-544-1194)

Email: marylou.march@nfnf.org

Website: www.nfnf.org

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